



Hillside House

EVENT RENTAL BROCHURE





HOST YOUR NEXT EVENT

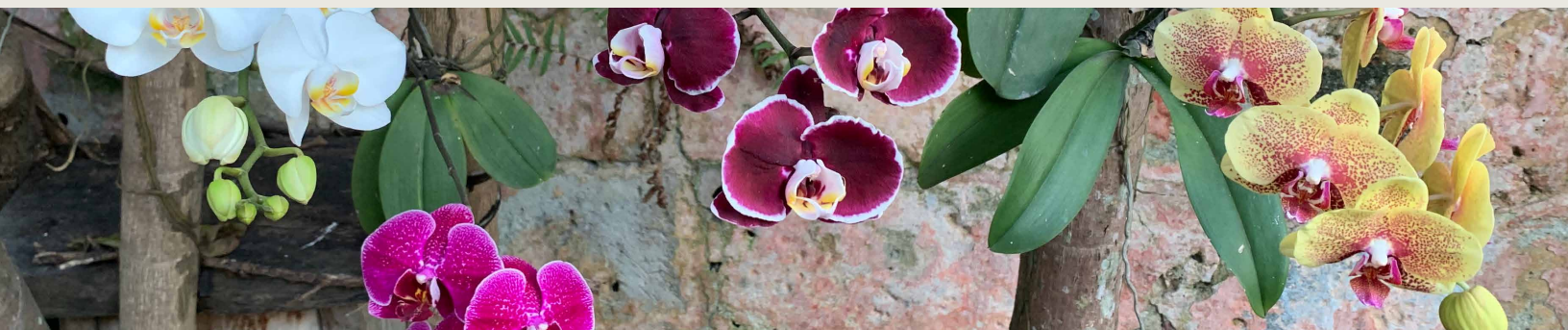
against the backdrop of historic Hillside House

make your future events intimate & inspired by art

This 200+ year old building was the annex of the main house that once sat on the front of the property. This annex served as the kitchen for the main house and still has the original fireplace where family meals were prepared. The annex has been lovingly restored by renowned Bahamian artist, Antonius Roberts and since 2012 Hillside House has existed as an art gallery, art studio and a community space where people gather.

The walls of the gallery are always adorned with art by a Bahamian artist that will add a thematic ambience to any event. The art gallery is nestled in our romantic courtyard that features vibrant orchids, native flora and hidden artwork that all adds to Hillside's warmth and charm. Hillside House offers a unique blend of art, history, and natural beauty.

From showers to parties, meetings to book clubs, even concerts, our versatile space is waiting for you. We would be delighted to host your event.



Venue Details

CAPACITY - Maximum venue capacity of 80 guests.

EXHIBITIONS - Exterior installations as well as art in the gallery cannot be rearranged, added and/removed. The artwork changes throughout the year.

SET-UP & BREAKDOWN - Set-up for the event, including decorations and scheduling of deliveries must be approved in advance. Hillside House is not responsible for any items left on the premises.

DEPOSIT & BOOKING - Upon agreement of rental 50% of event rental fee and security deposit are due **30 days** prior to event date. 50% balance of event rental fee is due **14 days** prior to event.

CANCELLATION POLICY - Deposits are non-refundable.

EVENT TIME - Event rental is available daily within the hours of 10:00 AM-12:00 AM. The renter should distinguish between party ending time and house closing time. Party ending time means the time the clean-up begins, the band stops playing and the bar closes. House closing time is the time when all guests have left the venue.

VENUE RENTAL INCLUSIONS - Venue Rental includes the following:

Access to Space: Exclusive access to the Hillside property including the gallery and courtyard spaces.

Utilities: Basic utilities including electricity, water, and climate control (air conditioning in the gallery).

Restroom: Access to all gendered restroom in the gallery, including maintenance during the event.

Furniture: Exterior furniture including:

(3) Picnic tables with umbrellas

(3) Adirondack chairs

(2) Hanging Chairs

Venue Details

(3) 6ft Benches

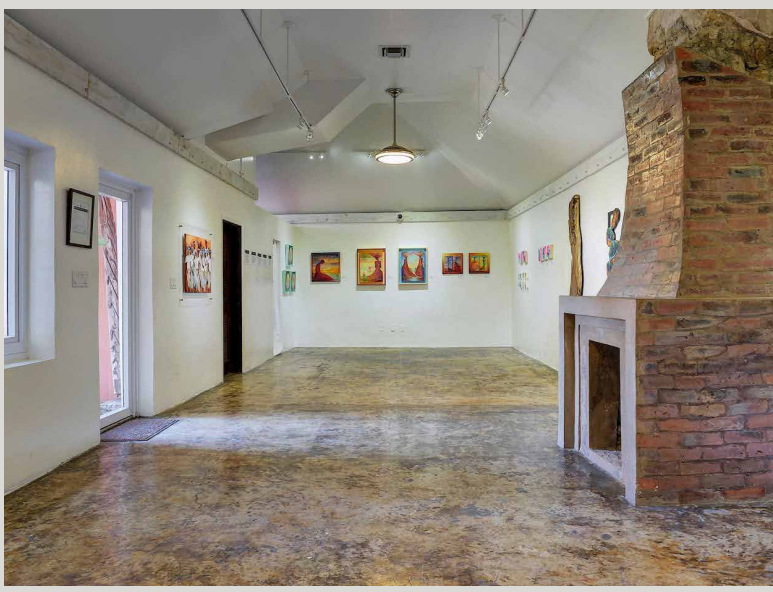
Audio-Visual Equipment: Projector, screen, microphones and speakers

Lighting: Basic lighting in gallery interior as well as string lights in the courtyard

VENUE RENTAL RATE

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|---|---------------|
| Entire Day (9 hours) Venue Rental Fee | \$1500 |
| Evening/Daytime (6 hours) Venue Rental Fee | \$1100 |
| Per Hour Fee (For events less than 6 hours) | \$200 |
| Security Deposit | \$250* |
| Cleaning Fee | \$100 |

- Use of the space for a 9-hour or 6-hour window (including set-up & break down)
- Space is provided as-is and should be returned as-is.
- *Security deposit in the event of damage to our space or misuse which requires extra cleanup. If the event goes past the agreed upon time, a \$100 per hour penalty will be deducted from the deposit.
- One member of our staff will be on site to supervise the space and to help keep things running smoothly during the event and provide a point of contact for the event planner, but they are not responsible for working the event.



Gallery

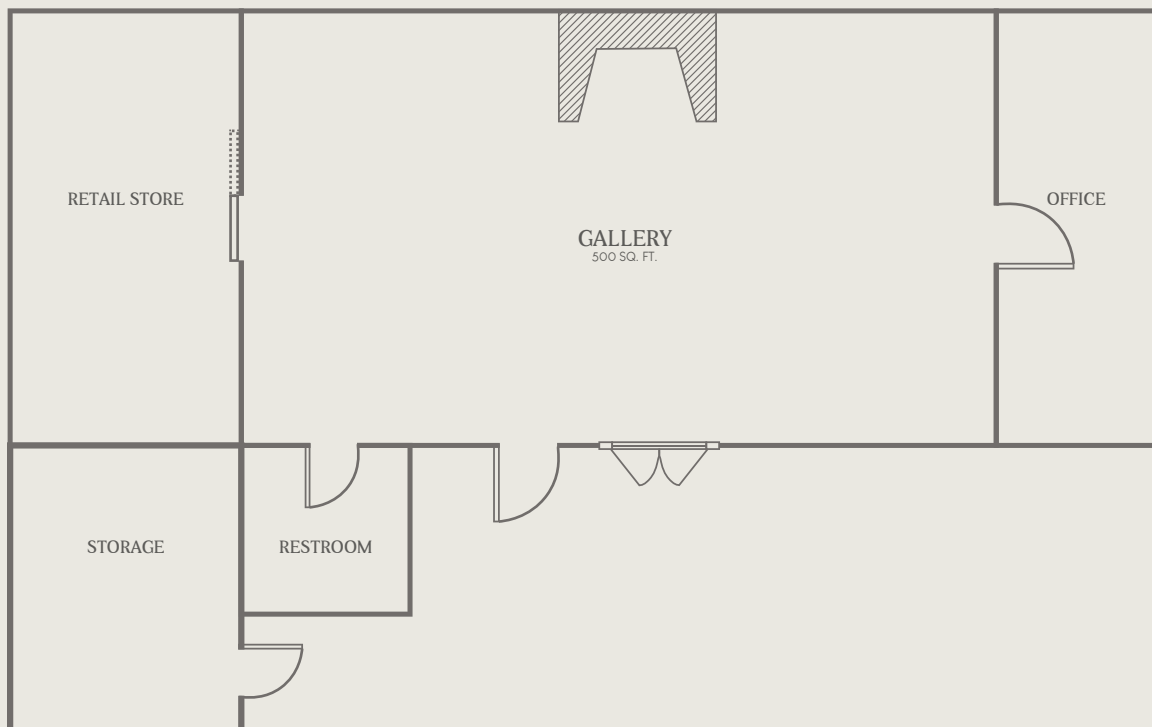
EXHIBITIONS - Artwork cannot be rearranged, added and/removed without prior approval from the gallery manager.

FACILITIES - 1 all gender restroom.

CAPACITY- 500 Sq. Ft. with 12 foot ceilings. Gallery seats 20 for dinner seating, 40 for auditorium/concert style seating.

FURNITURE - No furniture is provided for the gallery.

GALLERY FLOOR PLAN





Courtyard

EXHIBITIONS - Exterior artwork/installations cannot be rearranged, added and/removed without prior approval from the gallery manager.

CAPACITY- 3000 Sq. Ft., featuring native flora and string lighting. Courtyard seats approximately 60 for dining seating.

FURNITURE - Movable/re-positionable outdoor furniture consists of:

- > (3) Picnic tables with umbrellas
- > (3) Adirondack chairs
- > (2) Hanging Chairs
- > (3) 6ft Benches

This furniture can be re-arranged to accommodate the layout or inclusion of any additional furniture. Additional furniture, tenting, equipment etc. will require prior approval.

Removal of the furniture items listed during the duration of your event will incur an additional fee.



Catering Services

BEVERAGE PACKAGES - Please note that no outside alcohol is permitted to be sold on our premises. For information on our beverage service rates, please email selena@hillsidehousegallery.com

FOOD CATERING - Please note that we do not offer food catering services. You will need to make arrangements for your own caterer.



for more information or to check availability contact:

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